

# Celebrate Light

## Holiday Auction 2021

### Donation Guidelines & Reminders

1. You will need to have all of the information outlined below available when filling out the donation form. Please gather any necessary materials (i.e. photo(s), condition information, etc.) in advance of filling out the form, as you cannot save and revisit a partially filled out form. Deadline to submit the form is October 20th, 2021.

2. Your contact information and the following items are required:

- Name of your item
- 1-3 clear photo(s)\* of the item
- Condition of the item and
- The suggested value of the item

\*The photo(s) should be 200X200 pixels and no larger than 1mb in file size and in a JPG format.

3. If an item is used, the condition MUST be "good as new." We will not accept items that are broken, cracked, dirty, etc.

4. Items should have a minimum value of \$50. We cannot guarantee the starting bid for your item. The starting bids are generally less than actual value. The starting bid will be determined by the Online Auction Planning Team.

5. Items must be able to be shipped by Monday, November 22, 2021 to ensure delivery by Hanukkah. Note: The donor is expected to pay for shipping the item unless otherwise confirmed in advance by WRJ.

6. If offering a service or non-deliverable item you must be willing to coordinate directly with the highest bidder and be prepared to provide the service within one year from the close of the auction, by November 7, 2022.

7. Be sure to click "submit" when you complete the form and see the automated confirmation thank you on the screen. You will receive an email with a copy of your submission.

Donation form can be found [here!](#)

For additional questions, please email [wrjauction@gmail.com](mailto:wrjauction@gmail.com)

